

Istanbul Bilgi University
Scholarship and Grand Programs
Directive ⁽¹⁾

<i>Accepting authority, date, and number</i>	: <i>Board of Trustees, 16.07.2004 (247)</i>
<i>Annexes and amendments</i>	: <i>Board of Trustees, 16.02.2006 (304)</i> <i>Board of Trustees, 20.07.2009 (455)</i> <i>Board of Trustees, 12.08.2010 (565)</i> <i>Board of Trustees, 27.07.2011 (678)</i> <i>Board of Trustees, 03.01.2012 (738)</i> <i>Board of Trustees, 27.06.2014 (1152)</i> <i>Board of Trustees, 15.12.2017 (2463)</i>
<i>Annexes and amendment check</i>	: <i>02.01.2018</i>

Objective and Justification

Article 1 – The objective of this Directive drawn up in accordance with the third paragraph of the article 9 of the annex Nr. 2547 Higher Education Law is to regulate the scope and conditions of the scholarships and discounts to be provided to the students studying at the Istanbul Bilgi University associate degree, undergraduate, and postgraduate programs. ²

Definitions

Article 2 – In this Directive, following terms shall have the definitions given to them below:

- a) University: Istanbul Bilgi University,
- b) Board of Trustees: Istanbul Bilgi University Board of Trustees,
- c) Rector: Istanbul Bilgi University Rector,
- ç) Secretary General: Istanbul Bilgi University Secretary General
- d) Scholarship Committee: Istanbul Bilgi University Scholarship Committee,
- e) ÖSYM: Student Selection and Placement Center,
- f) ÖSYS: Student Selection and Placement Examination ³.

Basic Principles and Targets

Article 3 – The basic principles of the scholarship, supports, and discounts are granting scholarships to successful students and supporting those who are in need in line with the financial means in order to increase the education quality and ensure equality of opportunity in education.

¹ With the Board of Trustees' decision dated 03.01.2012 and numbered (738) the expressions in the Directive of "Secretary general" were replaced with "Secretary General" and the paragraphs in the clauses of the Directive consisting of multiple paragraphs and having no paragraph number or subparagraph mark and subparagraphs consisting of multiple paragraphs were numbered.

² Amended article: Board of Trustees, 27.07.2011 (678).

³ Amended subparagraph: Board of Trustees, 03.01.2012 (738).

Accordingly, the Scholarship Committee aims to ensure that more students receive education by providing the supports of the persons and institutions sharing the objective of increasing the education and culture level of the society.

Scope ⁴

Article 4 – This Directive covers

- a) Istanbul Bilgi University’s scholarships set out in the ÖSYM examination guide (ÖSYS Scholarships); ⁵
- b) The Scholarships of Achievement to be granted to the successful students studying in the 2nd and 3rd classes of Istanbul Bilgi University;
- c) Sports Scholarships to be granted to the students with superior success in the field of sports;
- ç) Natural –Corporate Entity Scholarships;
- d) Requirement scholarships;
- e) Postgraduate Scholarships; and
- f) Discounts that can be provided to the University’s students, graduates, and members ⁶.

Scholarship Committee ⁷

Article 5 - (1) Istanbul Bilgi University Scholarship Committee consists of the following members:

- a) Two lecturers and the faculty member appointed by the Rector
- b) A vice Secretary General appointed by the Secretary General,
- c) A personnel member from the Financial Works Office Presidency determined by the Secretary General, ⁸
- ç) A personnel member from the Law Consultancy determined by the Secretary General,
- d) A personnel member from the Student Support Center determined by the Secretary General. ⁹

⁴ Amended article: Board of Trustees, 27.07.2011 (678). Subparagraph (d) of the article was removed upon the decision of the Board of Trustees dated 03.01.2012 and numbered (738) and the marks of the following subparagraphs were re-continued.

⁵ Amended subparagraph: Board of Trustees, 27.06.2014 (1152).

⁶ Amended subparagraph: Board of Trustees, 27.06.2014 (1152).

⁷ Amended article: Board of Trustees, 27.07.2011 (678).

⁸ Amended subparagraph: Board of Trustees, 15.12.2017 (2463)

⁹ Amended subparagraph: Board of Trustees, 15.12.2017 (2463)

(2) A faculty member appointed by the Rector acts as a Scholarship Committee President and a member assigned from the Student Support Center acts as the Secretary. ¹⁰

(3) The Secretariat General is in charge of the coordination of the transactions like the acceptance of the applications regarding the Scholarship and Support Programs, their announcement, informing the students, execution of the student working program, and similar transactions. The decisions in the University Scholarship Committee are passed by the salt majority of the members attending the meeting.

Scholarship Types ¹¹

Article 6

a) ÖSYS Scholarships ¹²

(a.1) They are the non-refundable scholarships covering the whole or part of the educational fee granted to the students placed in the student contingents with scholarships specified in the ÖSYM examination guide. These scholarships continue throughout the studentship period, including the foreign language preparatory class, at the University. ¹³

(a.2) The maximum period of the ÖSS and ÖSYS scholarships granted during and prior to the 2011-2012 Academic Year is 2 years for the English Language Preparatory Program, 4 years for the associate degree programs, and 7 years for the undergraduate programs and these scholarships cover the University's summer schools, on condition that the relation or the scholarship has not been discontinued in any manner. The situations of those who fail to complete their education during the specified periods are scrutinized by the Scholarship Committee on the basis of the conditions in article 44 of the Nr. 2547 Higher Education Law, which article was abolished with the law with 6111 number and 13.02.2011 date, and the scholarships of those who could use additional right of examination should the abolished article 44 were in force are continued on condition that it will be limited with the lessons. ¹⁴

(a.3) The maximum period of the scholarships for the students enrolled in and subsequent to the 2012-2013 Academic Year is 2 years for the English Language Preparatory Program, 3 years for the associate degree programs, and 6 years for the undergraduate programs, and these scholarships do not cover the summer schools. ¹⁵

(a.4) In the cases of suspension of enrollment on rightful grounds by the University Board of Directors, the suspension of enrollment periods are not included in the periods specified in this subparagraph. ¹⁶

¹⁰ Amended paragraph: Board of Trustees, 15.12.2017 (2463)

¹¹ Amended article: Board of Trustees, 27.07.2011 (678). Subparagraph (d) of the article was removed by the Board of Trustees' decision dated 03.01.2012 and numbered (738) and the marks of the following subparagraphs were re-continued. Pursuant to the mentioned decision, in the scope of the abolished subparagraph (d), the scholarships given as "IB Scholarship" will continue in accordance with the Directive, save for the conditions requiring its suspension.

¹² Amended sidebar heading: Board of Trustees, 03.01.2012 (738).

¹³ Annex paragraph: Board of Trustees, 03.01.2012 (738).

¹⁴ Annex paragraph: Board of Trustees, 03.01.2012 (738).

¹⁵ Annex paragraph: Board of Trustees, 03.01.2012 (738).

¹⁶ Annex paragraph: Board of Trustees, 03.01.2012 (738).

b) Success Scholarships ¹⁷

(b.1) An academic success scholarship is granted to the students who have completed the class and credit loads stipulated for the respective year in the curricula of the undergraduate program at which the student is registered in a undergraduate program as a student of the 2nd and 3rd years as of the end of the school year, save for the summer school, whose grade point average and point average of the classes of the last two semesters is minimum (3.70) upon (4.00) pursuant to the Credit System Undergraduate and Associate degree Education and Examination Regulations, by means of making deductions from the subsequent school year's tuition fee within the framework of the contingent and other conditions determined by the Board of Trustees. Actual education period of the students who appear to be in the following years because of taking additional classes and credits is taken into account; however, in the calculation of their grade point average and the latest average of the last two semesters, the additional classes and credits they have taken are considered. In the grade point average and the latest average of the last two semesters, the point averages in the end of the Spring semester are taken into account and the classes taken in the summer schools are not included. The classes taken in the summer schools are taken into evaluation in the calculations of the point averages to be conducted in the subsequent academic year. ¹⁸

(b.2) The issues like the scholarship contingent, scholarship amount and scholarship ratio are determined each year by the Board of Trustees upon the recommendation of the Rector. Scholarships are valid for an academic year and do not cover the summer school. ¹⁹

(b.3) The students receiving "T" credit from the classes they received at another University, having completed an academic period through a Student Exchange Program at another University, are also included in the success ranking.

c) Sports Scholarships ²⁰

(c.1) A non-refundable sportsperson scholarship can be granted to the undergraduate and associate degree students who have risen to the national team level in their respective branches in the field of sports, and who exhibited high performance after being chosen to a school team even if they are not national sportspeople, upon the recommendation of the Sports Unit and in the proportions to be determined by the Scholarship Committee. A condition of being a contestant sportspeople in a club can be sought from the students who will be making use of the sportsperson scholarship, in relation to their respective branches, throughout their education period. A candidate for a Sportspeople with Scholarship is obliged first to agree on and sign the terms and conditions of the "Sportspeople with Scholarship Agreement" drawn up. In the event that such agreement containing the scholarship conditions and the obligations of the student is not signed, a Sports Scholarship recommendation is not made. The principle of granting the scholarship is that Istanbul Bilgi University is represented in the school team in the respective branch of the student, with priority on the educational success of the student in question. ²¹

(c.2) The branches for which a scholarship will be granted are determined by the Scholarship Committee by receiving the opinion of the Sports Unit. The Sports Unit conducts a performance evaluation every year and delivers a report in terms of the continuation of the scholarship to the Scholarship Committee.

¹⁷ Amended subparagraph: Board of Trustees, 03.01.2012 (738).

¹⁸ Amended sub- subparagraph: Board of Trustees, 15.12.2017 (2463)

¹⁹ Amended sub- subparagraph: Board of Trustees, 27.06.2014 (1152).

²⁰ Amended subparagraph: Board of Trustees, 27.06.2014 (1152).

²¹ Amended sub- subparagraph: Board of Trustees, 15.12.2017 (2463)

(c.3) Sports scholarships are valid throughout an academic year and they do not cover summer school. The students whose grade point average or point average for two consecutive semesters fall below (2.00) may not make an application for a sports scholarship in the subsequent academic year. ²²

(c.4) The total of the scholarships granted to the students within the scope of the sports scholarship may not exceed 30 full scholarships.

ç) Person and Incorporation Scholarships

Istanbul Bilgi University will provide support to the persons and institutions in granting refundable or non-refundable scholarships to fulfill the students' education-training and other expenditures.

d) Requirement Scholarships ²³

(d.1) For the requirement scholarships, the undergraduate or associate degree students who have continued their education as enrolled active students for at least one academic year without interruption prior to the application, and who document the financial difficulties they experience may apply. ²⁴

(d.2) To the students whose applications have been accepted are caused to sign a letter of undertaking and scholarships are granted for one semester or one academic year and they do not cover the summer school.

(d.3) The issues like the contingent, amount, and conditions of the requirement scholarships, are determined each year by the Board of Trustees upon the recommendation of the Secretariat General. ²⁵

e) Postgraduate Scholarships

The conditions for the Postgraduate Scholarships, such as the scholarship amount, contingent, and the conditions to be sought in the candidates to be applying are determined every year by the Board of Trustees and implemented by program coordinators. ²⁶

f) For making use of the scholarships regulated in this article, save for the ÖSYS Scholarships regulated in subparagraph (a), an application must be made duly and in writing. ²⁷

g) The scholarships regulated in this article cannot be used retrospectively. ²⁸

²² Amended sub- subparagraph: Board of Trustees, 15.12.2017 (2463)

²³ Amended subparagraph: Board of Trustees, 27.06.2014 (1152).

²⁴ Amended sub- subparagraph: Board of Trustees, 15.12.2017 (2463)

²⁵ Amended subparagraph (3rd sub-subparagraph has been abolished and the number of the amended 4th subparagraph was continued as "3"), Board of Trustees, 15.12.2017 (2463)

²⁶ Amended subparagraph: Board of Trustees, 15.12.2017 (2463)

²⁷ Annex subparagraph: Board of Trustees, 27.06.2014 (1152).

²⁸ Annex subparagraph: Board of Trustees, 27.06.2014 (1152).

Discounts ²⁹

Article 7

a) For the children of Istanbul Bilgi University personnel, a personnel discount is applied if they are entitled to study at the University legally, in the cases that the personnel member has been working at Istanbul Bilgi University “full time” and without interruption,

- by 50% of the educational fee if he/she has been working for more than one year and less than three years;
- by 75% of the educational fee if he/she has been working for more than three years.

Personnel do not apply to the summer schools.

If the business relation is terminated by the personnel member save for retirement, continuation of the discount is evaluated by the Board of Trustees. ³⁰

b) For the Istanbul Bilgi University graduates who are the graduates of the University’s associate degree, undergraduate, and postgraduate programs and members of the Alumni Association, a 20% discount is applied if they enroll in a new program. ³¹

c) 10% discount is applied to the children of teachers and lecturers if they become entitled to study at Istanbul Bilgi University. ³²

ç) 10% discount is applied to the siblings of the students studying at Istanbul Bilgi University and of the graduates who are the members of the Alumni Association of Istanbul Bilgi University if they become entitled to study at Istanbul Bilgi University. This discount applies to the postgraduate, undergraduate, and associate degree programs. 10% discount is also applied to the students studying at Istanbul Bilgi University whose siblings have become entitled to study at Istanbul Bilgi University starting from the year in which the sibling start studying at the University. ³³

d) If Istanbul Bilgi University personnel are legally entitled to study at the University’s postgraduate programs, they are exempted from the tuition fee in the cases that such personnel have been working at Istanbul Bilgi University “full time” and without interruption,

- by 50% of the educational fee if they have been working for more than one year and less than three years;
- by entire educational fee if they have been working for more than three years. This exemption is limited with two academic years and does not apply to the summer schools.

²⁹ Due to the removed articles, the article numbers were re-continued as from this article: Board of Trustees, 27.07.2011 (678).

³⁰ Amended subparagraph [subparagraph (a)]: Board of Trustees, 15.12.2017 (2463).

³¹ Amended subparagraph: Board of Trustees, 27.07.2011 (678).

³² Amended subparagraph: Board of Trustees, 03.01.2012 (738).

³³ Amended subparagraph: Board of Trustees, 15.12.2017 (2463).

If the business relation is terminated by the personnel member, save for retirement, continuation of the exemption is evaluated by the Board of Trustees.³⁴

e) For the students graduated from the English IB, Abitur, Matura, French IB, Baccalaureate, and Maturity program of high schools, 10% discount is applied in their tuition fee during their associate degree and undergraduate educations at Istanbul Bilgi University. This discount is limited to maximum two years for English Language Preparatory Program, maximum two years for the associate degree programs, and maximum four years for the undergraduate programs and does not apply to the summer schools.³⁵

(f) For making use of the scholarships regulated in this article, an application must be made duly and in writing.³⁶

(g) The scholarships regulated in this article cannot be used retrospectively.³⁷

Principle of Benefiting from Single Scholarship³⁸

Article 8 – Save for the students with ÖSS scholarship and Success Scholarship; a student fulfilling the conditions in order to benefit from more than one of the different scholarship opportunities may make use of only one scholarship right that is the most advantageous for him/her. Support programs and discounts are kept outside of this scope by the Scholarship Committee resolution.

Implementation Method, Period, and Discontinuation of the Scholarship, Support Programs, Discounts³⁹

Article 9 - (1) Save for the ÖSYS Scholarships; the students who are found guilty of theft, fraud, or a disgraceful offense or subject to a disciplinary penalty pursuant to the article 4, paragraph 1, subparagraph (c); article 5, paragraph 1, subparagraph (b) as well as the articles 6, 7, 8 and 9 of Higher Education Institutions Student Discipline Regulations, are excluded from the scope of the scholarship and discount implementations as of the semester that follows the semester in which they receive the punishment.⁴⁰

(2) Save for the ÖSYS Scholarships; a student who fails to conduct the course registration and/or is disenrolled with the University's authorized organs loses his/her scholarship right.⁴¹

(3) For the students with ÖSYS Scholarship;

a) Those who conduct internal lateral transfer during their undergraduate or associate degree education, their ÖSYS scholarships continue in the same ration on condition that their grade point averages will be (3,50) upon (4,00).

³⁴ Amended subparagraph [subparagraph (d)]: Board of Trustees, 27.06.2014 (1152).

³⁵ Amended subparagraph: Board of Trustees, 15.12.2017 (2463).

³⁶ Annex subparagraph: Board of Trustees, 27.06.2014 (1152).

³⁷ Annex subparagraph: Board of Trustees, 27.06.2014 (1152).

³⁸ Amended article: Board of Trustees, 27.07.2011 (678).

³⁹ Amended article sidebar heading: Board of Trustees, 03.01.2012 (738).

⁴⁰ Amended paragraph: Board of Trustees, 15.12.2017 (2463).

⁴¹ Amended paragraph: Board of Trustees, 27.06.2014 (1152).

b) Those who conduct internal lateral transfer subsequent to the English Language Preparatory Program or whose internal lateral transfer application is accepted, a resolution is passed by the Scholarship Committee if they make an application for the continuation of their ÖSYS scholarships. ⁴²

(4) When benefiting from the success scholarships, the conditions of those who conduct internal lateral transfer are reassessed by the Scholarship Committee.

(5) Attendance of the students who have been entitled to receive a Sports Scholarship in the events that they are obliged to participate in relation with the team in which they act as a member (meeting, workout, match, visiting games, etc.) are followed up by the Sports Unit and the scholarship of the sportsperson reported to have been absent without consent is discontinued. ⁴³

(6) All the scholarships and support programs, save for the ÖSYS Scholarships, are, unless otherwise specified in this Directive or in the resolution for granting the scholarship or the support for a shorter period, valid for 1 (one) academic year. This period does not include the summer school. ⁴⁴

(7) In the cases where there is no provision made on the contrary, all discounts are limited to maximum two years for the English Language Preparatory Program, maximum three years for the associate degree programs, and maximum six years for the undergraduate programs, and they do not apply to the summer schools. ⁴⁵

(8) The authorization of taking all kinds of decisions regarding the scholarships to be granted as a result of the agreements to be entered into with the local administrations and various institutions belongs to the Board of Trustees. ⁴⁶

(9) In calculating the total scholarships and discounts, first the ÖSYS scholarship, and then other scholarships and discounts, if any, are applied in the following order, and upon the amount that remains each time:

(a) Special Talent Scholarship for the Undergraduate programs and Program Scholarship for the Postgraduate programs,

(b) Personnel discount or exemption,

(c) Graduate discount,

(ç) Sibling discount,

(d) Teacher discount,

(e) Internationally valid diplomas (IB) or high school discount,

(f) Requirement scholarship or other discounts like institutional discount,

(g) Sportspeople scholarship,

(ğ) Success scholarship. ⁴⁷

⁴² Amended paragraph: Board of Trustees, 15.12.2017 (2463).

⁴³ Amended paragraph: Board of Trustees, 27.06.2014 (1152).

⁴⁴ Amended paragraph: Board of Trustees, 27.06.2014 (1152).

⁴⁵ Amended paragraph: Board of Trustees, 15.12.2017 (2463).

⁴⁶ Amended paragraph (8th paragraph was abolished and paragraph number of the amended 9th paragraph was continued as “8”): Board of Trustees, 27.06.2014 (1152).

⁴⁷ Amended paragraph (the paragraph number of the 10th paragraphs was continued as “9”): Board of Trustees, 27.06.2014 (1152).

Declaration

Article 10 – Each student entitled to make use of the scholarship, discount, and support programs declares that he/she has accepted the Directive's all the conditions and principles in writing.⁴⁸

Abolished Provisions and Transfer Provisions

Article 11 - (1) The Scholarship and Support Programs Directive accepted through the resolution taken in the Board of Trustees' meeting dated 09.01.2004 and numbered (193) has been abolished. The scholarships and supports granted as well as the discounts made in accordance with the mentioned Directive and not yet terminated will continue pursuant to the provisions of this Directive.

(2) Those who will be making use of the success scholarships for the 2009-2010 Academic Year are determined in accordance with the provisions that were in force prior to the amendment made through the decision taken in the Board of Trustees' meeting dated 20.07.2009 and numbered (455).

(3) Reserving the provision of the second paragraph, from the scholarships and supports granted as well as the discounts made prior to the amendment made through the decision taken in the Board of Trustees' meeting dated 20.07.2009 and numbered (455);

(a) ÖSS Scholarships, Honorary Scholarships, Local Management Scholarships, Special and Corporate Person Scholarships and Postgraduate scholarships and full or partial mutual requirement scholarships continue with the conditions prior to the amendment.

(b) Abolished ones terminate.

(c) Others are evaluated in accordance with the amended provisions and resolved upon by the Scholarship Committee.

Directive Changes

Article 12 – An amendment can be made in this Directive only upon the decision of the Board of Trustees.

Enforcement

Article 13 - (1) This Directive enters into force on the date on which it is accepted by the Board of Trustees.

(2) The amendments made through the decision taken in the Board of Trustees' meeting dated 20.07.2009 and numbered (455) are applied for the scholarships, supports, and discounts to be granted as of the 2009-2010 Academic Year by reserving "the second paragraph of the article 11".⁴⁹

Execution

Article 14 - The provisions of this Directive are executed by the Board of Trustees President.

⁴⁸ Amended article: Board of Trustees, 27.06.2014 (1152).

⁴⁹ As, due to the amendments made upon the Board of Trustees' decision dated 27.07.2011 and numbered (678), article numbers were re-continued, "Second paragraph of article 12" became the "Second paragraph of article 11."

Remarks:

(1) Pursuant to the Board of Trustees' resolution dated 03.01.2012 and numbered (738), *"The amendments made upon this resolution enter into force on the date of taking the Board of Trustees resolution. However, the subparagraph (e) incorporated to the Directive's 7th article is applied to the students enrolled in or after the 2012-2013 Academic Year. The scholarships granted prior to the amendment as "IB Scholarships" continue save for the circumstances required to be discontinued in accordance with the Directive."*

(2) In accordance with the Board of Trustees' resolution dated 27.01.2014 and numbered (1152), it was decided that the changes made through the mentioned resolution *"shall be made as of the 2014-2015 Academic Year and in order to be applied for all the enrolled students."*