

BILGI Industrial Engineering Senior Design Project Calendar

Project Team Members:

Advisor:

Topic:

Company Information and Address:

Company Contact Person:

6th Semester

- ☐ Team formed
- ☐ Tentative topic selected
- ☐ 6th semester meeting held

Student Name					
Signature					

Summer Break for Classes

- ☐ Brainstorming / fine tuning for the project topic
- ☐ Summer meeting (if held)

Student Name					
Signature					

7th Semester - IE 491

Week 1 Task	Project Proposal Submission Open				
Student Name					
Signature					

Week 2 Task	Project Proposal Submission Open				
Signature					

Week 3 Task	Project Proposal Submission Open				
Signature					

Week 4 Task	Last Week for Proposal Submission				
Signature					

Week 5 Task					
Signature					

Week 6 Task					
Student Name					
Signature					

Week 7 Task					
Signature					

Week 8 Task					
Signature					

Week 9 Task					
Signature					

Week 10 Task					
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Week 11 Task					
Signature					

Week 12 Task					
Signature					

Week 13 Task					
Signature					

Week 14 Task	Submit progress report and presentation slides to advisor				
Signature					

End of Classes

- ☐ Advisor's approval of progress report
- ☐ Advisor's approval of presentation slides

Note: Only after your advisor's approval, a presentation will be scheduled for the team

Week 15 Tasks	Upload slides and progress report to course website Deliver presentation Submit a binded hard copy of progress report to the coordinator				

Winter Break for Classes

- ☐ Depending on the progress report, advisor may assign tasks to the team
- ☐ Advisor may set a meeting

Student Name					
Signature					

8th Semester - IE 492

Week 1 Task					
Student Name					
Signature					

Week 2 Task					
Signature					

Week 3 Task					
Signature					

Week 4 Task					
Signature					

Week 5 Task					
Signature					

Week 6 Task					
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Week 7 Task					
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Week 8 Task					
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Week 9 Task					
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Week 10 Task					
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Week 11 Task					
Signature					

Week 12 Task					
Signature					

Week 13 Task					
Signature					

Week 14 Task	Submit final report, presentation slides and poster to advisor				
Signature					

End of Classes

- ☐ Advisor's approval of progress report
- ☐ Advisor's approval of presentation slides
- ☐ Advisor's approval of poster

Note: Only after your advisor's approval, a presentation will be scheduled for the team

Week 15 Tasks	Upload slides, final report and poster to course website Deliver presentation Submit a binded hard copy of progress report to the coordinator				
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